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TIMESHEET

extraman recruitment.co.uk

Customer Name:					earlscou	rt@extr	amanred	cruitme	nt.co.uk			
Reporting Address:					Report to:							
_					Time:							
Post Code:					Shift:							
Week Ending:					Order N	o (if any)):					
		Payroll	Job	Hours Actually Worked Per Day								
First Name	Surname	Number	Title	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Total	
					<u>I</u>	L	<u>I</u>	<u>I</u>		I		
TO BE COMPLETED BY THE C		fortunity and account		Signed								
I agree that the hours shown have been worked satisfactorily and accept that this will form the basis for an invoice which will be paid in accordance												
with Extraman's Terms of Business, which I confirm we have received.					Position							
Timesheets should be returned no later than Monday following the week in which the work was done to ensure												
prompt payment of hours worked.												
Office use:												